

Setting reminders on Alexa app

1. Open the Alexa app
2. Select “more” at the bottom of the screen
3. Select “Reminders”, then select “+”
4. In “Remind me to” type reminder e.g. bin day
5. Select “At a time”
6. “Announces from” lets you pick which device plays the reminder e.g. your phone or echo
7. Press “Date” and select the date you want the reminder. Press ok
8. “Repeat” lets you set the reminder for multiple times a day, daily, weekly etc if needed
9. Touch “Time” (An analogue clock appears)
10. Touch the hour (e.g. 9) to select
11. Touch the minutes (e.g. 45) to select

12. Click “ok” then “Save” in top right-hand corner

13. Click “Home” button

If you have enabled “Alexa Hands Free”, you can follow steps 1 – 3, then verbally request Alexa set a reminder for a specific time and action.